

APCH Shaheen Scholarship Program: 2020-2021 Renewal Guide

To renew your scholarship you must adhere to the following requirements and deadlines:

- Adhere to APCH Shaheen Scholar Code of Conduct (*scholarship guidebook*)
- Make satisfactory progress toward degree completion
 - Be sure to check your units at the beginning of each term to ensure that you graduate with the allotted time.
 - Semester 15 Unit Minimum: Total of 30 units per year
 - Quarter 15 Unit Minimum: Total of 45 units per year
 - Maintain regular communication with the APCH Shaheen Scholarship Program. Must meet with assigned scholarship APCH staff a minimum of **once** every term (semester/quarter).
 - If you have a phone check-in it is your responsibility to call in at the scheduled time.
 - Shaheen Scholars are to maintain a 2.5 GPA each term during their academic careers. Failure to do so will result in probation/suspension status with the program

Academic Year Tasks (Check off as you complete)	Due Date
• Submit FALL semester/quarter class	September 1
• Apply/Renew Toyota 'MLE'	October 31
• Submit SPRING semester/WINTER quarter class	December 15
• Submit proof of Internship/Volunteer (Freshman students are only required to complete Volunteer hours)	December 31
• Complete the FAFSA or California Dream Act	December 31
• Submit FALL semester/quarter grades	January 8
• Submit SPRING quarter class schedule (only applicable to those on a quarter system)	March 15
• Submit grades for WINTER quarter and/or SPRING semester/quarter	March 30 and/or June 30th
<u>APPLICATION RENEWAL</u>	
<ul style="list-style-type: none"> • Submit Volunteer and Internship requirements Complete 40 hours of volunteer work Complete 80 hours of internship (<i>second year Scholars and above</i>) • Submit a personal reflection 1-2 page, typed, single spaced reflection written in Times New Roman 12 point font • Submit 2 donor thank you letters (<i>Send by June 1st</i>) 1-2 page, typed, single spaced reflection written in Times New Roman 12 point font <i>One letter to the Shaheens and one to APCH, unless otherwise instructed</i> • Submit academic plan completed by your academic school • Submit Student Aid Report (FAFSA or DREAM) • Submit Health Verification • Submit <i>ONLINE</i> Renewal • Submit proof of 2 Professional Development • Submit proof of Toyota 'MLE' Scholarship • Submit SUMMER class schedule (if applicable) 	May 1
• Submit the 2019-2020 academic year Financial Aid Award Letter	June 15
• Submit Unofficial School Transcripts (must contain recent SPRING semester/quarter grades)	June 30
• Submit proof of Program Attendance Requirement (refer to handbook)	June 30
• Submit SUMMER grades (if applicable)	August 31

Submit to DROPBOX

Submit via ONLINE Renewal Application AND DROPBOX